OFFICIAL MEMORANDUM

Date: 6/01/2021

To: Sorors of Kappa Epsilon Psi Military Sorority, Inc.

Policy# 17-001 (UPDATED 1 JUNE 2021)

Subject: Elite Professional Etiquette

In an effort to transition to a sisterhood of “Elite Professionals”, the following policy applies to the Sorors of Kappa Epsilon Psi Military Sorority, Inc., effective immediately:

1. The Founders of Kappa Epsilon Psi Military Sorority, Inc., will be addressed with “Founder” preceding the address, followed by their last name. If either or both Founders enter an official event; it will be publically announced and Founders are honored with all Sorors standing to receive them. Sorors will be seated upon acknowledgement and further direction. If any sponsored Kappa Epsilon Psi Military Sorority, Inc., event is held and attended by our Founder(s), acknowledgement by the sponsoring leadership is required. (Example Address: Greetings Founder Hill; Founder Mother of Pearls; Founder NonChalant!)

2. Members of The Elite Foundation will be addressed with “Ms. or Mrs.” preceding the address, followed by their last name. If any sponsored Kappa Epsilon Psi Military Sorority, Inc., event is held and attended by a Foundation member- acknowledgement by the sponsoring leadership is required. (Example Address: Greetings Ms. Donald).

3. National Elected Officers of Kappa Epsilon Psi Military Sorority, Inc., will be addressed with “Madam” preceding the address, followed by the position title. If any sponsored Kappa Epsilon Psi Military Sorority, Inc., event is held and attended by a National member- acknowledgement by the sponsoring leadership is required. (Example Address: Greetings Madam Chaplain)

4. Regional Directors of Kappa Epsilon Psi Military Sorority, Inc., will be addressed with “Director” preceding the address, followed by their last name. If any sponsored Kappa Epsilon Psi Military Sorority, Inc., event is held and attended by a Regional Director- acknowledgement by the sponsoring leadership is required. (Example Address: Greetings Director Livingston).

5. Chapter Presidents (Chartered Only) of Kappa Epsilon Psi Military Sorority Inc., will be addressed with “President” preceding the address, followed by their last name. If a Chapter President attends any event within Kappa Epsilon Psi Military Sorority, Inc., outside of their local area- acknowledgement by the sponsoring leadership is required. (Example Address: President Grisley)

6. Additional appointed and local positions within Kappa Epsilon Psi Military Sorority, Inc., will respectfully address members with the term “Soror” preceding the address, followed by their name.
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This policy applies to all Sorors of Kappa Epsilon Psi Military Sorority, Inc., and supersedes all prior written policies with respect to the subject matter hereof. Members in violation of Policy Letter 17-001 (UPDATED 1 JUNE 2021) may be subject to a verbal and/or written reprimand, as appropriate.

Regards,

Beverly Wyche Reid
National President
Kappa Epsilon Psi Military Sorority, Inc.